



**BEAR VALLEY
WATER DISTRICT**
P.O. Box 5027
Bear Valley, CA 95223
(209) 753-2112

**BOARD OF DIRECTORS:
JIM D. BISSELL
PHILL A. COFFMAN
JOHN R. DRALLA
BARBARA J. GOODRICH
GUNNAR THORDARSON**

**BOARD OF DIRECTORS
AGENDA
REGULAR MEETING**

Monday, July 16, 2012

Time: 9:00 A.M. Place: 441 Creekside Drive, Bear Valley, CA 95223

1. Roll Call (2 min)
2. Public Hearing – Delinquent Sewer Charges To Be Added to 2012-13 Alpine County Tax Rolls
3. Approval of Minutes for June 18, 2012 (5 min)
4. Delinquent Sewer Charges to 2012-13 – Discussion and Possible Action Item (5 min)
5. Public Comment – Public Comments on Items Not Appearing on Agenda

NOTICE: Pursuant to Government Code § 594954.3(a), any member of the public shall be provided with the opportunity to directly address the Bear Valley Water District Board of Directors concerning any item that has been described in the notice for the meeting before or during consideration of that item. No other business shall be considered at these meetings by the legislative body. No action can be taken on items not appearing on the agenda.

6. Correspondence (5 min)
7. District Staff Reports
 1. Office Manager – Financial Reporting (15 min)
 - i. Present P&L and Balance Sheet Reports - Discussion and Possible Action Item
 - ii. Present Accounts Payable Report - Discussion and Possible Action Item
 - iii. Review Accounts Receivable - Discussion and Possible Action Item
 2. General Manager’s Report (20 min)
 - i. Land Application Operations – Update
 - ii. Risk Management Plan – Update
 - iii. BVV Update – GM Gouveia Communication with Greg Finch
 - iv. District Telephone Services – Update

Bear Valley Water District
Agenda July 16, 2012

v. Bear Valley Mountain Resort – GM Site Visit –Update

8. Closed Session - Public Employment (GC § 54954.5 and 54957) (40 min)

- i. Pay Dates & Payroll Processing Policy Changes - Update
- ii. Personnel Policies and Procedures Manual – Discussion and Possible Action Item
 - a. On Duty/Standby – Formerly “Callback Pay”
 - b. Overtime Pay
 - c. Meal Periods
 - d. Vacation and Vacation Accrual
 - e. Company Vehicle Use
 - f. Work Sharing Unemployment Insurance Program
- iii. Reclassification of Interim Chief Operator – Discussion and Possible Action item
- iv. Revised GM Offer Letter & Job Description – Discussion and Possible Action Item

9. Draft 2012/2013 Budget – Discussion and Possible Action Item (40 min)

- i. F&M Bank Loan Refinancing - Update
- ii. Aerial Mapping & Capacity - Discussion & Possible Action Item
- iii. SSMP & Sewer Manhole Survey – Discussion & Possible Action Item
- iv. J&L Analytical Ground Water Monitoring Sampling Contract - Update & Possible Action Item
 - a. E:L Advice Letter RE: MRP No. 5-201-208 Reporting Deadlines for Ground Water
- v. NPDES & Land App Reporting Deadlines Summary & Reporting Proposals – See Summary Sheet
- vi. Aeration Blower – Update – Discussion and Possible Action Item
- vii. Worker’s Compensation Policy – Update

10. Connection Fees & Sewer Service Charges – Res & Commercial - Past, Present, Future (15 min)

- i. Capital Facilities Fund Deposit Account – GC Section 66012-014
- ii. Connection Fees - Discussion and Possible Action Item

11. Public Information Committee Report - Discussion (10 min)

12. Board Members Reports & Comments (5 min)

13. Adjournment

Materials related to any item on this Agenda are available for public inspection in the District Office at 441 Creekside Drive, Bear Valley, CA 95223 during normal business hours. Information on materials in the agenda is also available on the Bear Valley Water District website at <http://www.bearvalleywater.org>, subject to staff's ability to post the documents before the meeting.

Any material provided to the legislative body at the meeting by agency staff or a member of the legislative body will be available at the public meeting, documents provided by others will be available right after the meeting.

This agenda shall be made available upon request in alternative formats to persons with a disability, as required by the Americans with Disabilities Act of 1990 (42USC, #12132) and the Ralph M. Brown Act, CA Government Code # 54954.2.

Any persons requesting a disability related modification or accommodation in order to participate in the meeting should contact Judi Silber at 209-753-2112, during regular business hours, at least 72 hours prior to the meetings. All regular meetings are held on the third Monday of the month at 9:00 A.M.